



**Dufferin Parent Support Network Board of Directors
Meeting Minutes May 14, 2012**

Present: Paula C. (recorder), Kolleen McI (chair), Joan O'B, Phyllis N., Marc Mailot (guest)

1) **Call to Order:** 3:15 at DCAFS

2) **Minutes:**

To accept the minutes of April 2, 2012

i) M/ PC S/ KMc

3) **Item from Joan;**

Joan announced that she is retiring as of June 29th, 2012. The board will advertise for her replacement and select an interviewing committee.

4) **Strategic Planning**

Environmental scan coordinator –Stacey has attended a DuCk meeting to describe the project, met with Paula and Joan to coordinate activities, and distributed a questionnaire at the Michael Reist evening presentation. Paula to monitor invoices/ time spent on project etc and report to Phyllis.

Children's Festival- Kally and Barb will attend. Paula to order new sign. Kolleen to provide bean bag toss. Insurance arranged by Phyllis. Clarification that the DPSN coordinator role does not include organizing the festival. Joan has been independently contracted to provide this service.

5) **Reports;**

Coordinator's Activity Report

May- Gloria Campbell submitted column on mental health. Board approval pending.

June-Kolleen 'raising responsible behavior'

July –Kolleen another topic

August - Pat on ASRTS (Active and safe routes to School)

Sept-DPSN fall schedule including Darla's testimonial

Oct-Forgiveness is free, Trust is Earned-Marc M

Spring Workshops- Going well.

Fall Workshops-Joan laying early ground work. Dr. Findlayson has agreed to do Part 2 of ADD/ADHD workshop.

Facilitator Training- DuCk can provide some funding for training and is learning about Triple P training at their June 19th meeting. Kolleen is providing information about Peel FEC training for DuCk consideration.

Shelburne Parenting Workshops- cancelled by school after the first session due to low turnout. Discussion of timing and promotion issues. School may reconsider in the Fall. Might be better to include this on our schedule and open it to the community.

Spring Event-Michael Reist – May 2 Successful evening with \$580 profit. All evaluations highly rated the content and usefulness of the presentation.

Measures of Profile: coverage from Festival promotion.

DuCK- meeting June 19th

DYAN- next meeting June 5th

United Way- Kolleen attending their AGM. Anticipate receiving details about 3-year funding opportunities.

Foster Parent Training- Kolleen and Joan met with Pat Elliott to discuss working together to provide training for foster parents. Pat exploring communication within her agency and possibilities of her staff doing some facilitation, possibly on resiliency.

Treasurer- Preparing books for auditor, hoping audit will be completed by AGM.

Fundraising- Will continue relying on Dufferin County and United Way as primary funders, and augment that with Fundraising events. Brief discussion about balancing opportunities for growth with maintaining our current service levels. Kolleen's son Nolan is donating half of the proceeds from his sale of "Lock Buddies" to DPSN.

6) Risk Management- Nothing to report

7) New Business:

Facilitator agreement; All facilitators have signed agreements either by themselves or by their employers.

Robbie McLennan; Board agreed to accept the responsibility of managing the Memorial Trust Fund which requires depositing the funds in a GIC and writing one scholarship cheque per year. Phyllis accepted this responsibility.

Community First Foundation; Phyllis gathering information about the options for transitioning of this organization.

Annual General Meeting; June 11th at DCAFS.

Joan's retirement; board will plan a farewell gathering towards the end of June

8) **Next meetings:** June 11, 3:00-5:00 AGM, Joan to place ad in paper.

11) Adjourned: 5:15