



**Dufferin Parent Support Network Board of Directors
Meeting Minutes February 13, 2012**

Present: Paula C. Pat G. (recorder), Barbara H., Kolleen McI (chair), Joan O'B, Phyllis N
Regrets: Kally N

- 1) **Call to Order:** 3:08 at DCAFS Agenda: M: Paula S: Barb
- 2) **Additions:** None
- 3) **Minutes:**

To accept the minutes of the January 9, 2012 as presented with no changes.

i) M/Kolleen S/ Pat

- 4) **Strategic Planning:** Update on Environmental scan coordinator position: Stacey Dittman was the successful candidate for the position. She will start April 1, 2012. End date to be December 31st
Letter of acceptance to be sent to Stacey. *Barb will send previous letter of acceptance as an example to Kolleen to adapt for new contract*
There was discussion re who will oversee her work- Joan will be her contact.
- 5) **Acknowledgements:** Thank you's for the \$2500 County Best Start money awarded to DPSN - County Council to be thanked for \$8000 recently awarded to DPSN. *Joan to send out to appropriate people.*

6) Reports

- **Coordinator's Activity Report**

A Banner column Ask a Parent:

- **Feb** newsletters - Marc Mailhot on compassion
- **March** is promoting workshops and recognizing facilitators
- **April** Nina L & Robin B on the spirited child.

B Spring Workshops: Dr. Finlayson to hold a workshop April 19th.on ADHD/ADD. Joan will contact facilitators re having information in paper re name and agency. Agency name may be sufficient. Facilitator's will have to agree to have information made public.

Darla to be approached re working together on RBA evaluation- Joan to approach

C. Constant Contact: We have reached the maximum number of contacts. 12 months @\$21 equals 2500 contacts. Current contract is almost up. Discussion as to increasing monthly payment with advantage of adding 2000 contacts in future.

Approved to purchase at \$21 unanimous.

D. Dufferin District School Council: January 18^{th meeting} missed. Date for next meeting unknown.

E. DuCK: Overview of new structure presented. Upcoming full day workshops in February and March discussed & discussion around who can attend

E. DYAN: March 6th at the Library

E. Dufferin Children and Youth Festival: Original source for rock climbing can no longer supply the unit. Another supplier booked. They will bring staff, still \$1800 charge to be covered. It may be possible to get volunteers to man the bouncy castle. Having the DPSN booth next to the castle is a good way to reach parents. *Contact Tracey at Alder street for possible volunteers- Joan*

F. Spring Fundraiser: Michael Reist May 2- all set to go. Nothing to do at this time. Attendance at Spring Home and Garden show March 30-April 1st discussed. Will apply to attend could sell the pizza for a year tickets here to support the festival. Need volunteers. **Contact Florence re interest_ Joan.**

- **Treasurer:** Phyllis reported that DPSN is in good financial position right now. Yearend financial reports being rapped up and to the auditor in approximately a month.

- **Fundraising** Submitted financial reports on United way and NFP grants
Drafted application for United way funding. Emailed today to Brenda Donner –**Paula**
Board members to sign hard copies- copies signed today.
If United Way funding comes through, there may have to be a discussion re hiring people to do some of the work related to applications etc.,

7) **Risk Management-** nothing to report

8) **New Business:** Promotional DVD by Nancy Getty received. Discussion as to whether she could be a speaker at one of the events. The cost is approximately \$750 per visit. There may be a possibility to partner, perhaps in the future? Suggestions as to potential partners, possibly Gloria or Kerry's Place. Decided this would be too expensive for DPSN to consider right now. A 15 minute promotional video was available but unable to view at this time.

9) **Next meetings:** March 5, 2011, At DCAF's 3:00-5:00pm

11) **Adjourned:** 4:38