



# MINUTES

*Date | time 6/1/2015 1:45 PM | Meeting called to order by Jan P*

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## In Attendance

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Kolleen M,(chair) Jan P (co-chair), Phyllis N (Treasurer) (Joan O'B C, recorder), Barbara H, Stacey M (volunteer)

**Regrets:** Laura L (coordinator) Barb W (volunteer) Shirley M (volunteer)

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## Approval of Agenda

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Motion: Kolleen M

Second: Barbara H

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## Approval of Minutes from May, 2015

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Motion: Barbara H

Second: Stacey M

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## Election of the Executive for 2015-2016

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Chairperson: Jan Pettigrew, Co-Chair: Kolleen MacIllveen, Treasurer: Phyllis Noce, Secretary: Stacey MacNeil

This is the slate of officers and all approved by the board members. Welcome Stacey and we look forward to working with you.

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## Coordinator's Report

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- A. The board has given approval to purchase 30 workbooks for the "How to Talk So Kids Will Listen" workshop. Laura will make arrangements with Susan Willnecker .
- B. Fall Workshop Schedule:
  - a) The coordinator has been given the approval of securing the two facilitators for the workshop on managing emotions/anxiety/self-regulation type in the fall. We would like to ensure that there is a distinction between John Howard's workshop 'Anger, Parenting and You' and this new offering which focus more on anxiety and tools to help self-regulate so that parents do not confuse the two workshops.
  - b) Melanie Grimes Health Workshops; we like all of Melanie's workshops and will leave it up to Laura which one or two workshops she feels we need.
- c) The line-up of fall workshops presented looks good and we support the Coordinator's current choice of offerings for the fall schedule.

### C. Dufferin County Grant Directive :

We would like Jan and Laura to arrange and spearhead a meeting with the County of Dufferin to discuss their new grant criteria with regards to DPSN and its services and workshops. We depend on their annual grant and it is important that we prepare the application favourably and with their guidance and understanding of what we do in our community. This will allow us to introduce us to new members in the committee and hopefully position us for next year.

### D. Kindergarten Orientation:

Both Jan and Joan are available to take info to all schools listed on the Coordinators Report for their events this week. They will make arrangements with Laura.

### E. Police Check/Screening Process

- Criminal Record Check Policy – Approved
- Verification of Police Check Policy – Approved
- Annual Offence Declaration – Approved and everyone at the meeting signed this form
- Volunteer Interest Form – Approved
- Board Member Screening Policy – Approved with a change which will read “interviewed by two or more” instead of one or more.
- Consent to act as a Director – Approved
- Volunteer Screening Policy – Approved
- Volunteer Agency Agreement – Tabled until our meeting in September
- Boundary Form – Not Approved - Need to create Philosophy plus more discussion

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## Fundraising Opportunities and Events

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- Laura is still looking into Teresa Pitman for the fall presentation.
- Laura and Jan are to set up a meeting with the editor of the Citizen regarding our ‘Ask a Parent’ column.

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## Strategic Planning

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- More Discussion on considering how to build into the plan focused efforts to promote DPSN's Adler Parenting Style through developing strategic partners in our community.
- Thank you Barbara for your concentrated efforts in making changes to the plan and then distributing it to all board members.

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## Business Arising - None

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## Treasurer's Report

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Phyllis reported having a bank balance of \$18,000.00 and holding. Catherine Campbell, our auditor, was a guest at our meeting and was presented with a potted flower.

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## Next Meetings

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Sept – 14<sup>th</sup>

Oct – 5<sup>th</sup>

Nov- 9<sup>th</sup>